

Taipei Medical University Construction and Maintenance Engineering & Environmental Health and Safety Management Policies

Approved by the President for General Affairs on May 1, 2009
Amended during the General Affairs Conference on November 30, 2012

- Article 1 Taipei Medical University (hereinafter referred to as "our school") has formulated and enforced policies based on the "Occupational Safety and Health Act" as well as implementation rules to strengthen the cleanliness and maintenance of work site, ensuring compliance with relevant occupational safety regulations.
- Article 2 Our school and the construction and maintenance engineering contractor (hereinafter referred to as the "contractor") shall agree that the environmental health and safety management standards around the work site during the construction period should be handled based on these policies.
- Article 3 When the contractor undertakes all or part of the services and handsthem over to another contractor, the former should inform the latter (subcontractor) regarding compliance with policies. When the contractor undertakes various projects for our school, the subcontractor is also equally responsible as an employer under the Occupational Safety and Health Act. When re-contracting all or part of the agreement, the contractor should inform the subcontractor in advance about the school's working environment, hazards, Occupational Safety and Health Act and relevant regulations.
- Article 4 The contractor should clean up any environmental waste during the construction period, e.g., sludge, plastic bags, Styrofoam waste and others(hereinafter referred to as waste) found on the roads and construction sites around the school. If any waste is scattered or disposed outside the school, the contractor should immediately clean it up. If the person-in-charge is notified about the jobsite contractor's failure to remove the sludge and waste within one day, the school may inspect the site and take pictures before appointing another contractor to perform the job. The clean-up expense shall be deducted from the recent project fund, as agreed upon by the contractor unconditionally.
- Article 5 The staff must report the construction and demolition waste to the Construction and Maintenance Section management personnel before leaving the school. The construction and demolition materials determined to be kept at the campus, shall be leveled and picked up at the designated place upon instruction of the school's Construction and Maintenance Section management personnel. The contractor shall be responsible for scattering or arbitrary disposal and removal of waste outside the school premises. If the school is penalized by the local authority or a third party decides to claim compensation, the contractor shall bear full responsibility, holding the school free from any liability.

- Article 6 If the contractor fails to remove the scattered sludge and waste twice (including) within one day as part of the same engineering project, the school will not only request the contractor to pay the removal expenses in accordance with Article 4, but may also require the contractor to settle all liquidated damages before completing the engineering project. After which, the school shall approve the acceptance inspection.
- Article 7 The contractor shall take necessary preventive measures in accordance with the Occupational Safety and Health Act and provide protective equipment to ensure construction safety. The contractor shall require the subcontractor to strictly abide by the safety regulations. All losses, personal injuries, criminal liability and fines arising from regulatory violations due to insufficient preventive measures or errors committed by the subcontractor, shall be borne fully by the contractor. If the financial affairs of our school or other third parties are compromised, the contractor shall be liable to pay compensation.
- Article 8 During the construction period, the contractor should abide by the Law on the Prevention and Control of Air Pollution, the Law on the Prevention and Control of Water Pollution, the Waste Management Law, the Noise Control Act and other relevant environmental protection regulations. In case of regulatory violations, the contractor shall unconditionally agree to terminate or cancel the contract. The contractor shall be liable to pay compensation if there are any related fines as a result of such violations.
- Article 9 The contractor shall abide by relevant provisions of the Occupational Safety and Health Act and implement various construction safety management measures. In case of non-compliance with the school's occupational safety regulations, the contractor is required to make the corresponding improvements. The contractor shall unconditionally agree to terminate or cancel the contract for regulatory violations.
- Article 10 Before commencing construction, the contractor shall apply permits for hazardous works that involve lifting, heat, hanging, confined space or other hazardous operations.
- Article 11 The contractor shall complete a safety and health education training with corresponding course content and hours specified under the Occupational Safety and Health Act and the Labor Safety and Health Education and Training Rules for contractors, and record this for future reference.
- Article 12 If a disaster occurs during the construction period, the contractor shall report the incident to the Construction and Maintenance Section of the General Affairs Office.
- Article 13 The contractor shall sign our school's safety and health commitment form and implement health and safety regulations.
- Article 14 The policies shall be jointly implemented by the school and the contractor. If there are any objections, the contractor should inform the school in writing within two days after receiving the document.
- Article 15 The policies shall be announced and implemented after approval during the general affairs meeting; the same procedures apply when they are revised.