

**Taipei Medical University**  
**Temporary Access Control Card Application Form**

(2020.02.14)

Date: \_\_\_\_\_(mm/dd/yyyy)

<b>Applicant</b>		<b>Unit</b>	
<b>Tel</b>	<b>Mobile:</b>		<b>Ext:</b>
<b>Name of Project</b>			
<b>Period of Contract</b>		<b>Title</b>	
<b>Unit Supervisor/Project Host (Signature &amp; Seal)</b>		<b>Tel</b>	
<b>Location of Access Card</b>	<input checked="" type="checkbox"/> <b>Please check if applicable</b> <input type="checkbox"/> <b>Comprehensive Medical Building (Front Building)</b> <input type="checkbox"/> <b>Comprehensive Medical Building (Rear Building)</b> <input type="checkbox"/> <b>Teaching &amp; Research Building</b> <input type="checkbox"/> <b>Xing-Chun Building</b> <input type="checkbox"/> <b>Side Entrance of Xing-Chun Building (Self-study Center)</b> <input type="checkbox"/> <b>Laboratory Building</b> <input type="checkbox"/> <b>Morphology Building</b> <input type="checkbox"/> <b>Oral Medicine Department's Motorcycle fence machine</b> <input type="checkbox"/> <b>Daan Campus</b> <input type="checkbox"/> <b>Gate of Laboratory Animal Center</b> <input type="checkbox"/> <b>Hospital's Motorcycle Fence Machine</b> <input type="checkbox"/> <b>Dream-Way Building</b> <input type="checkbox"/> <b>College of Humanities and Social Science</b> <input type="checkbox"/> <b>U-Town Lab</b>		

<b>Other Description</b>	<b>Personnel Number (employee number): _____</b> <b>(Not applicable to Applicant)</b>  <u><b>Application card number:</b></u> <small>(Filled out by the issuing unit)</small> <b>Signature of card holder: _____</b>					
<b>Notes</b>	<ol style="list-style-type: none"> <li><b>1. A fee of NT\$ 100 will be charged for each temporary access control card.</b></li> <li><b>2. A fee of NT\$100 shall be charged for the application for replacement of lost card.</b></li> <li><b>3. The temporary card will become invalid at the end of the contract period. Please reapply using the card when renewing the contract (free of charge).</b></li> </ol>					
<b>Reviewed by</b>	<b>Case officer</b>		<b>Supervisor</b>		<b>Cashier Section</b>	